



WILLITON PARISH COUNCIL

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Minutes of the Extraordinary Meeting held on 18th August 2025 at 7 pm at The Parish Office, 2 Killick Way, Williton

Attendees:

Councillors

Payne (Chairman), Hooper, Rutter and Schmieder

Public

None

Clerk

Michelle Francis

Apologies:

Councillors

Aldridge, Denton, Peeks and Whetlor

- 25/136 The Chairman advised the meeting would be recorded**
- 25/137 Apologies as noted above and reasons for absence approved**
- 25/138 Declarations of Interest**
- Cllr Hooper – pecuniary – informed meeting
- 25/139 It was advised that since the agenda had been issued, the old library building had been formally placed on the open market by Somerset Council, therefore, it was unnecessary to exclude the press and public from the meeting**
- Proposed Cllr Payne, seconded Cllr Hooper
- 25/140 Sale of Somerset Council Buildings**
- 25/140.1** The Chairman gave a verbal update, which included:
- Confirmation the Children's Centre and old Library buildings were officially on the open market, with a 12-week marketing period
 - The old library was being marketed at £150,000.00
 - The architect had submitted 2 drawings giving options for layout, incorporating public toilets
 - Valuations on the old library and current Parish Office had been undertaken
 - A decision would have to be taken on price, when costings had been received
- 25/140.2** Two designs had been received. Cllr Hooper and Peeks had made suggested amendments, which were discussed. Cllr Payne would draw up the proposed alterations, which would be forwarded to members before being submitted to the architect. Technology, such as CCTV, networking cables, sockets, fire/intruder alarms, heating/plumbing etc would require consideration. The project manager would liaise with contractors on these points.
- 25/140.3** Business Case – the draft business case had been forwarded, which members were in agreement with, it was noted the cost of refurbishment would be added when known
- 25/141 Public Meeting – Tuesday 26th August 2025**
- It was agreed to go ahead with the Public Meeting, noting that costings were not yet available, due to time restraints, with only 11 weeks left to submit any offer. Further meetings could be held if required.
- The draft newsletter, giving details and notification of the public meeting was agreed.
- The clerk advised a public survey was required to be undertaken and recommended this was delivered to all households within the parish as soon as possible. Members decided not to send around the questionnaire, until costings were known and what the potential increase on precept would be. It was hoped to have this available for the public meeting and ask for forms to be completed then.
- A decision would be needed as to whether to sell the existing offices, or to keep them for rental income.
- 25/142 This item was not necessary, as the exclusion of press and public had not taken place**
- 25/143 The Chairman declared the meeting closed at 8.25 pm**

Signed as a true and correct record Dated